

Privacy Policy - World Music Contest

1. Definitions

- 1.1 Personal Data: any data relating to an identified or identifiable natural person;
- 1.2 Processing of personal data: any act or set of acts relating to personal data, including the collection, recording, ordering, storing, updating, changing, retrieving, consulting, use, disclosure by means of forwarding, distribution or any other form of making available, bringing together, linking, blocking, deleting or destroying of data.
- 1.3 The disclosure of personal data: the disclosure or making available of personal data.
- 1.4 The collection of personal data: the acquisition of personal data.
- 1.5 File: any structured set of personal data, regardless of whether this set of data is centralised or distributed in a functionally or geographically defined manner, accessible according to certain criteria and relating to different persons.
- 1.6 Data subject: the person or organisation that wishes to do, does, has done, offers, and about whom data is recorded via the registration of participation in WMC;
- 1.7 The responsible party: the board of WMC;
- 1.8 The responsible person: the person within WMC who is responsible for the data processing procedure (including website management);
- 1.9 Consent of the data subject: any free, specific and informed expression of will by which the data subject accepts that personal data relating to him or her will be processed.
- 1.10 Recipient: the person to whom personal data are provided.

2. Scope

- 2.1 This policy applies to the fully or partially automated processing of personal and organisational data, as well as the non-automated processing of personal data included in a file or intended to be included in a file.

3. Purpose

- 3.1 The purpose of this policy is to give practical application to the provisions of the General Data Protection Regulation, hereinafter referred to as the GDPR.
- 3.2 This policy applies to the WMC Kerkrade Foundation.

4. Prerequisites for legitimate processing

- 4.1 The purpose of the processing of personal data is to be able to have access to the data necessary for achieving the purposes as mentioned in the bylaws of WMC and to implement policy and administration within the framework of these goals.
- 4.2 Personal data shall only be processed to the extent that they are adequate, relevant and not excessive in relation to the purposes for which they are collected or further processed.
- 4.3 Personal data shall not be further processed in a way that is incompatible with the objectives for which they were collected.
- 4.4 Personal data may only be processed if any one of the following conditions is met:
- 4.5 The data subject has given his or her unequivocal consent to the processing;
- 4.6 This is necessary for the participation of a band to which the person concerned is a party, or for acts performed at the request of the person concerned, which are necessary for participation in a contest.

5. Processing of personal data

- 5.1 The processing of personal data contains data relating to persons or organisations that participate in the WMC in any form whatsoever and:

- a. wants to register
- b. has registered
- c. will participate
- d. offers to participate

for that purpose, at WMC.

- 5.2 Of the categories of persons and organisations referred to in Article 5, the following data shall be processed:

1. General Information

- 1.1 Band/ Ensemble information
 - 1.1.1 name and address details
 - 1.1.2 country of origin
 - 1.1.3 city of origin

1.1.4 if you are in need of an official letter of invitation

1.2 Contact Information

1.2.1 first name

1.2.2 last name

1.2.3 role within organization (i.e. chairman, secretary, conductor)

1.2.4 mobile number

1.2.5 email address

Optional: additional contact information for two extra persons

1.3 Bank information

1.3.1 Bank name

1.3.2 City

1.3.3 Country

1.3.4 Address and postal code

1.3.5 Bank Account number

1.4.6 Swift number

1.4.7 BIC number

1.4.8 Additional Bank Information

2. Application information

2.1 Which section and division you want to apply

The following data shall be processed when applying in the show and marching contests:

2.2 Recent Contest Results

2.2.1 Contest name

2.2.2 Date

2.2.3 Country

2.2.4 Result/Prize

2.2.5 YouTube or Vimeo URL

2.3 Performance Portfolio

2.3.1 Fill out past performances

2.4 Program

2.4.1 Title

2.4.2 Composer

2.4.3 Arranger

2.4.4 Minutes and seconds

2.5.5 Conductors scores in PDF

2.5 Drum Major

2.5.1 Image of the drum major

2.5.2 first name

2.5.3 last name

2.6 Artistic Team

2.6.1 first name

2.6.2 last name

2.7.3 role

2.7 Percussion & Extra Instruments

2.7.1 Click which instruments the band wants to use

2.8 Remarks

2.8.1 Any additional remarks

The following data shall be processed when applying in the concert contests:

2.9 Recent Contest Results

2.9.1 Contest

2.9.2 Date

2.9.3 Country

2.9.4 Result/Prize

2.9.5 YouTube or Vimeo URL

- 2.10 Program
 - 2.10.1 Title
 - 2.10.2 Composer
 - 2.10.3 Arranger
 - 2.10.4 Minutes and seconds
 - 2.10.5 Grade
 - 2.10.6 Soloist/ensemble
 - 2.10.7 first name, last name and instrument of soloist/ensemble
 - 2.10.8 Conductors scores in PDF

- 2.11 Conductor
 - 2.11.1 Image of the conductor
 - 2.11.2 First name
 - 2.11.3 Last name

- 2.12 Percussion & Extra Instruments
 - 2.12.1 Click which instruments the band wants to use

- 2.13 Technical Support
 - 2.13.1 Description of technical support

3. Media & Biography

- 3.1 Biography
 - 3.1.1 Summary biography 200 words

- 3.2 Media
 - 3.2.1 Landscape Image
 - 3.2.2 Copyright owner
 - 3.2.3 Click to approve the use of this image by WMC
 - 3.2.4 Square Image
 - 3.2.5 Copyright owner
 - 3.2.6 Click to approve the use of this image by WMC
 - 3.2.7 Link to YouTube of Vimeo URL

- 3.3 Social Media
 - 3.3.1 Website address
 - 3.3.2 Facebook
 - 3.3.3 Instagram
 - 3.3.4 You Tube Channel
 - 3.3.5 Twitter
 - 3.3.6 Spotify
 - 3.3.7 SoundCloud
 - 3.3.8 Tumblr
 - 3.3.9 Flickr

- 4. Hospitality
 - 4.1 Overnight stay
 - 4.1.1. Indicate if you would like to receive an offer.

- 4.2 Meals
 - 4.2.1 Indicate if you would like to receive an offer.

5.3 The data provided is provided solely by the organisation or person who represents the band/ensemble concerned.

5.4 Click to agree to the General Terms & Conditions and the General Rules & Regulations.

6. Disclosure of data

- 6.1 Within WMC personal data can be made available:
 - to those directly involved in providing services to the participants;
 - to any person whose task it is to examine and verify the information supplied to the extent necessary for the purposes of carrying out their duties.
- 6.2 Outside WMC personal data can be made available:
 - to the extent necessary for the performance of their tasks, to those directly involved in providing actual services to the participants;

for the purpose of statistics and policy, in particular to the subsidizers of WMC; personal (organisational) data will only be provided on request in this case in such a form that they cannot reasonably be traced back to individuals or organisations by the recipient.

otherwise only on the basis of a statutory basis.

- 6.3 If personal data are rendered anonymous in such a way that they cannot be traced back to individuals or organisations, the data controller may decide to pass them on to a third party for evaluation and research purposes.
- 6.4 Any provision of personal (organisational) data to third parties not described in paragraphs 6.1, 6.2 or 6.3 above requires the written consent of the person or organisation concerned.
- 6.5 The responsible party is obliged to make the data completely anonymous or to remove it altogether if, by maintaining the registration, very great damage can be caused to the data subjects, by legal measures or otherwise.

7. Right of access to and maintenance of recorded personal data

- 7.1 The data subject provides the data via an online portal which is secured with a personal email address and password.
- 7.2 The data subject shall have the right to access the data processed concerning him/her or the organisation they represent.

8. Right to add to, correct or delete recorded personal data

- 8.1 The data subject may request that data relating to him, her or the organisation they represent be rectified if they are factually inaccurate, incomplete or irrelevant for the purposes of the data processing.
- 8.2 The person responsible shall ensure that a correction is carried out as soon as possible.
- 8.3 The data subject may request the deletion of data relating to him/her or the organisation they represent.
- 8.4 The person responsible will inform the applicant within four weeks of receiving a written request for correction or removal or to what extent he fulfils this request. A refusal will be explained in writing.
- 8.5 The responsible party shall delete the data within three months of a request to that effect made by the data subject, unless it is reasonably plausible that the retention is of substantial interest to a person other than the data subject, as well as to the extent that retention is required by law.

9. Retention period

- 9.1 WMC will store personal data about persons and organisations no longer than two festival editions after the last contact between WMC and the person concerned has taken place, unless the person concerned requests earlier or later deletion, in which case the date given by the person concerned will apply.
- 9.2 If the data in question have been processed in such a way that it cannot be traced back to individuals or organisations, they may be kept in anonymized form indefinitely.

10. Notification of data processing

- 10.1 Any fully or partially automated processing of personal data intended for the realisation of a purpose or related purposes shall be reported to the Dutch Data Protection Authority prior to commencement of the processing.